

# KIRKLEES COUNCIL

## FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

1 SEPTEMBER 2018 - 31 JANUARY 2019

## **NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS**

The Forward Plan contains key decisions that the Council expects to make over the next four months and also includes those decisions including decisions to be taken in private. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Officers, where appropriate, under delegated powers.

Key decisions are executive decisions which are likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising one or more wards

A decision notice for each decision made by the Cabinet is published within 3 working days of it having been made. This is open for public inspection on the Council's website and at Civic Centre 3, Market Street, Huddersfield.

Copies of the Plan are available on the Council's website [www.kirklees.gov.uk](http://www.kirklees.gov.uk). A copy of the Plan is also available for public inspection at Civic Centre 3, Market Street, Huddersfield during normal office hours.

If you have any questions about the Forward Plan, please contact the Governance and Democratic Engagement Manager, telephone 01484 221000, e-mail: [scrutiny.governance@kirklees.gov.uk](mailto:scrutiny.governance@kirklees.gov.uk).

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**Cabinet Comprises:**

Leader of the Council and holder of the Leaders Cabinet Portfolio  
 Deputy Leader of the Council and holder of the Deputy Leaders Cabinet Portfolio  
 Economy  
 Learning and Aspiration  
 Adults and Independence (Cabinet Lead on Democracy Commission)  
 Health  
 Children  
 Communities and Environment  
 Corporate

Councillor Shabir Pandor  
 Councillor David Sheard  
 Councillor Peter McBride  
 Councillor Masood Ahmed  
 Councillor Cathy Scott  
 Councillor Musarrat Khan  
 Councillor Viv Kendrick  
 Councillor Naheed Mather  
 Councillor Graham Turner  
 Councillor Erin Hill

Full **Council** comprises all 69 Members of the Council as follows:

Ahmed, M	Holmes L	Mather N	Scott C
Akhtar M	Holroyd-Doveton E	Mather N	Sheard D
Allison K	Homewood J	McBride P	Sims K
B Armer	Hughes J	McGuin B	Smaje E
Bellamy D	Hussain M	Munro A	Smith R
Bolt M	Iredale C	Murgatroyd R	Sokhal M
Burke C	Jewitt B	O'Donovan D	Stewart-Turner J
Cooper A	Kane P	O'Neill M	Taylor J
Dad N	Kendrick V	Pandor S	Taylor K
Eastwood R	Khan M	Patrick N	Thompson M
Firth D	Kaushik M	Pervaiz M	Turner G
Firth E	Lawson J	Pinnock A	Ullah S
Grainger-Mead M	Lees-Hamilton V	Pinnock A	Uppal H
Greaves C	Light R	Pinnock K	Walker R
Griffiths N	Loonat F	Pattison C	Watson M
Hall D	Lowe G	Richards H	Wilson G
Hill E	Lyons T	Sarwar M	Zaman H
Hall S			

Key Decision/Private Report and Brief Description	Decision Taker and Expected Date of Decision	Contact Officer	Date First included in the Plan
<p><b>Introduction of a Civil Penalty Policy for Housing Act offences</b></p> <p>Introduce a policy to allow the council to implement the new powers on civil penalties introduced by the Housing and Planning Act 2016. These are an additional enforcement tool alongside prosecution for a range of offences under the Housing Act 2004</p>	Cabinet 02 October 2018	Stephen Cale stephen.cale@kirklees.gov.uk	August 2018
<p><b>Disposal of Freehold Reversion – 131 Lockwood Road, Huddersfield.</b></p> <p>To approve the terms for the disposal of the council's freehold reversionary interest to the current lessee.</p>	Service Director - Economy, Regeneration and Culture 01 October 2018	Paul Kemp, Service Director - Economy, Regeneration and Culture paul.kemp@kirklees.gov.uk	March 2018
<p><b>Community Plus Investment Scheme: Individuals and Community organisations (Do Something Now)</b></p> <p>To seek approval from Cabinet on the proposed investment scheme to fund third sector organisations and individuals to deliver community activities that build personal and local capacity and resilience.</p>	Cabinet 16 October 2018	Jill Greenfield, Head of Integrated Local Partnerships jill.greenfield@kirklees.gov.uk	August 2018
<b>CHILDREN</b>			
<b>ECONOMY</b>			
<b>Events Policy</b>	Cabinet 16 October	Adele Poppleton, Head of Culture	August 2018

Approval is sought for the introduction of an Events Policy and complimentary Charging Framework. The Events Policy will create a framework that will support and enable events in the District with definitions, requirements and expectations clearly articulated. The complementary Charging Framework will enable a consistent approach to charging for the use of Council spaces and places.	2018	and Vibrancy adele.poppleton@kirklees.gov.uk	
<b>HRA 5 year capital programme</b>  To outline the proposed approach to capital spend within the HRA over the next 5 years including annual reviews.	Cabinet 16 October 2018	Valentina Abe councillor.support@kirklees.gov.uk	August 2018
<b>WYTF A629 Halifax Road - Scheme Approval and Compulsory Purchase Order Resolution progression</b>  To seek formal approval from Cabinet for the WY+TF A629 Halifax Road Phase 5 project, which aims to reduce congestion, improve air quality and drive economic growth, to progress to construction (Subject to Full Business Case approval) and for the Council to progress preparation of a Compulsory Purchase Order	Cabinet 16 October 2018	Steven Hanley, Economic Resilience Project Officer steven.hanley@kirklees.gov.uk	August 2018
<b>LEARNING AND ASPIRATION</b>			
<b>Proposal to allocate funding from the Learning &amp; Early Support Strategic Priorities Capital Plan for the provision of new pupil places in Huddersfield North.</b>	Cabinet 16 October 2018	David Martin, Head of Capital Delivery and FM david.martin@kirklees.gov.uk	August 2018

<p>To seek a Cabinet decision regarding the provision of a new 420 place primary school building to serve North Huddersfield area.</p>			
<p><b>Learning &amp; Early Support Capital Plan: Proposals to allocate funding for New Pupil Places at Birkby Junior School</b></p> <p>Members will be requested to allocate funding from the Learning &amp; Early Support Capital Plan and authorise officers to deliver capital investment proposals to expand Birkby Junior School from 4FE (480 pupils) to 5FE (600 pupils).</p>	<p>Cabinet 16 October 2018</p>	<p>David Martin, Head of Capital Delivery and FM david.martin@kirklees.gov.uk</p>	<p>August 2018</p>
<b>CORPORATE</b>			
<p><b>Future Management Options for 6 Friendly Street, Huddersfield</b></p> <p>Cabinet to consider proposals for future management arrangements of 6 Friendly Street, Huddersfield.</p>	<p>Cabinet 16 October 2018</p>	<p>Yvonne Walsh, Senior Business Centre Manager yvonne.walsh@kirklees.gov.uk</p>	<p>September 2015</p>
<p><b>Re-refresh of the Council's treasury management strategy 2018-19</b></p> <p>Will reflect recent changes to the professional accounting code of practice for local authority treasury management, and associated government changes in statutory guidance; includes an update on in-year performance to date against treasury management activity.</p>	<p>Cabinet 18 September 2018</p>	<p>James Buttery, Finance Manager james.buttery@kirklees.gov.uk</p>	<p>May 2018</p>

<p><b>Update of the medium term financial plan for 2019-20 and beyond</b></p> <p>Review of future year high level revenue and capital cost and funding assumptions; sets out the Council's budget planning framework for 2019-20 and beyond</p>	<p>Cabinet 02 October 2018</p>	<p>James Buttery, Finance Manager james.buttery@kirklees.gov.uk</p>	<p>May 2018</p>
<p><b>Corporate Financial Monitoring Report Quarter 2 for 2018/19</b></p> <p>To consider the second quarter Revenue &amp; Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules</p>	<p>Cabinet 13 November 2018</p>	<p>Sarah Hill, Finance Manager sarahm.hill@kirklees.gov.uk</p>	<p>May 2018</p>
<p><b>Government Funding Settlement 2018-20</b></p> <p>To update on the Government's funding settlement and advise on the implications in relation to the Medium Term Financial Plan</p>	<p>Cabinet 22 January 2019</p>	<p>Sarah Hill, Finance Manager sarahm.hill@kirklees.gov.uk</p>	<p>May 2018</p>
<p><b>Rent &amp; service charge setting for Housing Revenue Account properties for 2019-20</b></p> <p>To consider and approve the rent setting policy for 2019-20 in relation to Housing Revenue Account Properties</p>	<p>Cabinet 22 January 2019</p>	<p>Helen Geldart, Head of Service Housing helen.geldart@kirklees.gov.uk</p>	<p>May 2018</p>



<p><b>Council Annual Budget Report incorporating Capital, Treasury Management, General Fund, Revenue and Housing Revenue Account</b></p> <p>To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme &amp; Housing Revenue Account to be set in accordance with agreed treasury management principles</p>	<p>Cabinet 29 January 2019</p>	<p>Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk</p>	<p>May 2018</p>
<p><b>Corporate Financial Monitoring Report Quarter 3</b></p> <p>To consider the third quarter Revenue &amp; Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules</p>	<p>Cabinet 19 February 2019</p>	<p>Sarah Hill, Finance Manager sarahm.hill@kirklees.gov.uk</p>	<p>May 2018</p>
<p><b>Financial Outturn Report for 2018-19 to include the Revenue, Capital and Housing Revenue Account Outturn Position &amp; Annual Report on Treasury Management</b></p> <p>To consider and note the financial outturn reports in relation to revenue, capital &amp; treasury management. Make decisions as appropriate based on the finalised financial position</p>	<p>Cabinet 21 May 2019</p>	<p>Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk</p>	<p>May 2018</p>
<p><b>Proposals to allocate funding for replacement cremators and ancillary equipment at both Dewsbury and Huddersfield Crematoria, update on recent procurement process for replacement</b></p>			<p>April 2018</p>

<p><b>cremators and maintenance contract.</b></p> <p>Proposals to allocate funding from the Corporate Landlord Asset Investment section of the Capital Plan for replacement cremator systems at both Dewsbury Moor and Huddersfield Crematoria, together with a long term (15 years) maintenance contract following the award and installation of new cremation equipment.</p> <p>Members will be requested to authorise the delivery, installation and maintenance (by way of a maintenance contract) of the proposed cremator systems at Dewsbury Moor and Huddersfield Crematoria to replace ageing and increasingly unreliable systems, providing continuity of service across the Council.</p>			
<b>COMMUNITIES AND ENVIRONMENT</b>			
<p><b>Huddersfield Town Centre Design Framework and Investment.</b></p> <p>To adopt the proposed Huddersfield Town Centre Design Guide and initial investment. This is likely to span across two financial years 2018/19 and 2019/20.</p>	<p>Cabinet 16 October 2018</p>	<p>Will Acornley, Head of Environment and Greenspace will.acornley@kirklees.gov.yj</p>	<p>August 2018</p>
<b>PUBLIC HEALTH</b>			
<b>HEALTH HOUSING AND ADULT SOCIAL CARE</b>			
<b>STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES</b>			